

**SECRET**

Approved For Release 1999/09/28 : CIA-RDP78-03991A000500060035-2

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director of Logistics

DATE: 9 June 1955

FROM : Chief, Real Estate and Construction Division

SUBJECT: Weekly Activity Report

1. Items of Special Interest:

## a. Admin. Bldg.:

- (1) IAC Conference Rooms have been completed. Patching, plastering, and repainting of 28 rooms started on 7 June. Corridor and room partitions approximately 50% complete. Partition demolition and cutting wall for door opening is scheduled for this coming week-end.
- (2) Floor and wall openings for ducts and pipes for ONE air conditioning have been cut. Majority of duct work has been fabricated and is ready for installation.
- (3) Installation of flag pole delayed pending delivery of pole and availability of mechanics to build forms and pour reinforced concrete base.
- (4) GSA has ordered C&P Telephone Co. to install an air raid warning system at the guard post. Necessary connections will be made between this equipment and the building air raid horn system.

## b. East Bldg.:

- (1) Soundproof air baffle to replace transom in Room 124A being constructed by PBS.
- (2) Booth being erected in men's room on the first floor.

## c. Alterations and Installations for [REDACTED]

25X1A

Installation of window grilles completed on 3 June. Although electrical requirements have not been received from [REDACTED] this office was advised that every effort would be made to complete electrical layouts by 10 June. In conjunction with the removal of corridor partitions, panel boxes are being re-located.

25X1A

25X1A

## d. [REDACTED] Committee Space, 2210 E St.:

ORR vacated 3rd floor space on 6 June. Renovations were started on 8 June.

- 2 -

25X1A

e.

25X1C

25X1A

Proposed changes to utility buildings for housing domestics pending [REDACTED] policy decision of [REDACTED]. Agency position favorable. Requested screen porch for club approved and Field notified.

25X1A

f.

Dispatch containing details and delegation of authority forwarded to Field 6 June. Cable received indicates construction of houses will start about 15 Sept. and a tentative completion date for all construction is 30 June 1956.

2. General:

Regulation covering the functions of the Space Maintenance & Facilities Branch is scheduled for completion on 15 June.

3. Projects and Studies in Process:

a. Construction and Utilities:

25X1A

(1)

[REDACTED] Air Conditioning: Contract signed and contractor notified to proceed on 6 June. On 2 June division representative met with contractor's representative and discussed work on the site.

25X1A

25X1C

- (b) Warehouses at [REDACTED]: One bid in the amount of \$9,938 from [REDACTED] was received. Contract and delegation of authority being prepared.
- (c) Record Center Bldg.: Work completed and accepted on 3 June 1955.
- (d) Drainage Ditch: Plans and specifications forwarded to C.O. for soliciting bids on a concrete drainage ditch to be located below parking area to divert surface water from adjacent private property.

25X1A

(2)

- (a) Warehouse Bldg. repairs: Second invoice received and approved for payment.

(b) Painting of exteriors of various buildings: Final Payment invoice received. Inspection made and

SECRET

~~SECRET~~

Approved For Release 1999/09/20 : CIA-RDP78-03991A000500060035-2

- 2A -

work approved. Invoice approved and returned with recommendation for final payment on 7 June.

25X1A

25X1A

- (c) [REDACTED] Repairs: Specifications and prebid documents for sealing [REDACTED] sent to C. O. for bids on 8 June. Consulting Engineer presently under contract will supervise work. Consulting Engineer's contract will be terminated upon completion of this work. The use of this Consulting Engineer for future repairs will be considered at a later date.

STATSPEC

(3) [REDACTED]

25X1A

A representative of this office discussed contractor's claim for extras with [REDACTED] project engineer, (who is no longer with this Agency) at N. Y. on 8 June. An answer based upon [REDACTED] commitments is being considered.

25X1A

25X1A

(4) [REDACTED]

25X1A

Weight of proposed generators forwarded to Field.

(5) [REDACTED]

25X1A

Dehumidification of Commo. warehouse approved. Wading pool approved on 29 April. Headquarters notified by Field that \$35,000 cannot be obligated in '55.

25X1A

(6) [REDACTED]

Construction Engineer requested to assist in planning five houses [REDACTED]

~~SECRET~~

Approved For Release 1999/09/20 : CIA-RDP78-03991A000500060035-2

25X1A

Approved For Release 1999/09/20 : CIA-RDP78-03991A000500060035-2

Approved For Release 1999/09/20 : CIA-RDP78-03991A000500060035-2

**SECRET**

Approved For Release 1999/09/20 : CIA-RDP78-03991A000500060035-2

- 3a -

25X1A

(9) Space, Contact Office, [REDACTED]

25X1A

Requirements for subject office in a new proposed  
Federal Building [REDACTED] was forwarded to  
GSA.

**SECRET**

Approved For Release 1999/09/20 : CIA-RDP78-03991A000500060035-2

**SECRET**

9 June 1955

3C - Space, Maintenance and Facilities

25X1A

- a. [REDACTED] - Transformer Project:

Contractor correcting certain deficiencies noted during final inspection.

25X1A

- b. [REDACTED] - Motor Pool:

Alterations requested by Transportation Division approximately eighty-five percent complete. Installation of toilet booths and painting are major items to be accomplished.

25X1A

- c. [REDACTED]

Contractor expects to complete entire project by close of business 15 June, with exception of painting and installation of rate-of-rise fire detection system. Concentrated efforts are being made by this Office to accomplish painting with PBS painters, since no estimate can be obtained concerning end of painters strike.

25X1A

- d. Air Conditioning for [REDACTED] R & S Building:

Job order forwarded to PBS Monument Group covering extension of duct work from 10-ton air conditioning unit in Room 107A to Room 9.

25X1A

- e. [REDACTED]

(a) Job order has been forwarded to PBS covering minor modifications to air conditioning units supplying the Camera Room.

(b) Renovations to Vault A are scheduled to start next week.

- f. North Building:

25X1A

Alterations for [REDACTED] in Rooms 12, 12A and 12B progressing slowly. Central Repair District personnel accomplishing demolition and masonry work. Group Forces fabricating window grilles, doors, ducts, etc. Air conditioning equipment to be delivered on or about 14 June. Entire project should be completed within thirty days.

**SECRET**

**CONFIDENTIAL**

**SECRET**

9 June 1955

3C - Space, Maintenance and Facilities

g. 2430 E Street Area:

Repainting of building signs, parking and traffic designations continuing, weather permitting. This work being accomplished during the regular work week where possible and over week-ends where necessary. Twenty-five to thirty new signs now being painted to replace existing signs throughout the 2430 E Street area.

h. I-J-K-L Buildings:

A job order was submitted to PBS 25 April covering the installation of a heavier feeder from the transformer and generator to increase the capacity to handle the additional load of air conditioning. Some delay has been encountered in obtaining certain materials. The PBS Chief Electrician, indicates that this project will be completed on 10 June 1955.

i. Rate-of-Rise Fire Alarm System - Curie Hall:

PBS has completed necessary plans and specifications and has advertised for bids. Arrangements have been made for prospective bidders to inspect the premises. According to PBS the contract will be awarded on or before 30 June 1955.

j. Telephone Section:

Telephone and leased line service for ADT was installed at the new residence of the Director of Central Intelligence on 6 June 1955.

k. Moves:

Completed during past week:

25X1A DDP/EE (partial) within Tempo J and K, 3 June  
OCI (partial) within M and Q, 6 June  
25X1A ORR (partial) within 2210 E Street, 6 June  
NSC (partial) within [REDACTED] 8 June  
[REDACTED]

Tentative for coming week:

DDP/SR and CI within Tempos J, K, and L Buildings, 13 June

25X1A

[REDACTED]  
Chief,  
Real Estate and Construction Division

**SECRET**